

# Washington Middle School PTSA Board Meeting Minutes

March 4, 2019

WMS Library, 6-7:30 pm

In attendance: Cliff Meyer, Sophie Dube, Devin Murphy, Tanya Westby, Elaine Harger, Janey Petty, Christine Shigaki, Laura Crain, Casey Sommers, Emily Lieberman, Clare Hogan, Heather Bauer, Natalie Zheng, Ya'Vonne Hubbard on the phone, Jan Munger

- I. The meeting was called to order at 6:06 pm.
- II. Board vote to appoint Jan Munger as a PTSA board member and Advocacy Chair, and KL Shannon as a board member (Cliff moved, Ya'Vonne seconded, none opposed or abstaining)
- III. Principal's Report (given by Devin Murphy)
  - 1) Budget Information
    - a. Challenging budget, need open conversations and trust to navigate as a community
    - b. Need to be thoughtful about putting information out, getting feedback back, and making decisions
    - c. Current projection at 615 for next year (from 678 projection for this year)
      - i. Decrease in enrollment plus drop in levy funding
    - d. Decrease in per-pupil allocation of \$8k+ from \$102,988 (this year 94,403)
    - e. Decrease in FRL/"equity dollars" of \$9,350 (last year was 141,440)
    - f. These dollars pay for teaching/house administrator/fiscal specialist/supplies
    - g. Staffing decreases: librarian to .5, assistant principal to .5, loss of 3.5 teachers, decrease of .5 in "cert core" funding, .2 special ed, .2 ELL
    - h. Continuing: .5 nurse (the Kaiser health center remains fully funded externally)
  - 2) Budget Process
    - a. Listening events/meetings: general feedback session next Tuesday
    - b. Affinity group sessions: people are showing up, not sure how info will be shared
    - c. Sophie: where can we help financially? And how can we coordinate to know what we can do to help so we can fundraise?
    - d. Process: affinity group meetings, whole community meeting, BLT sets priorities, Principal puts together proposed budgets to BLT
  - 3) Other
    - a. Multicultural night coming up 3/21
    - b. Counselor will be a long-term sub fill, not sure if it is filled yet
    - c. Date of 8<sup>th</sup> grade promotion: not yet known
    - d. Long term sub in 7<sup>th</sup> grade science back at the end of this week
- IV. PTSA Goals & Budget for next 18 months - discussion of issues / next steps
  - 1) Elaine's job going to ½ time, needs full time. ½ librarian means library is open ½ time.
  - 2) Annual Fund Report and plans for spring campaign
    - a. A lot of people who gave last year haven't given this year. We need something to ask them for. Annual Fund team will be meeting with Principal Butler Ginolfi. At

\$67,000 out of a goal of \$125,000 (or potentially more if we have the right message). Q from donors: what are you doing to change the situation at WMS?

- V. March 12 WMS Budget & CSIP meeting
  - a. Open to all families, may include discussion of CSIP aligning with strategic plan
- VI. March 18 PTSA Gen Meeting (Tania, KL, and Ya'Vonne to plan)
  - a. Basic goals, how they would feed into budget, need to bring in a larger swath of our school
  - b. Budget & goals input
  - c. To bring in more people could postpone next PTSA meeting until after Student Led Conferences & Multicultural Night—holding general meeting April 1. Tania, KL, Ya'Vonne—pay someone from Cultures Connecting to lead/facilitate the meeting?
  - d. Ask RET to co-sponsor meeting (Elaine will ask)
  - e. Help with outreach
  - f. Flyers: goals on one side, funding proposals on the other: come discuss how we as the parent community can support WMS next year
  - g. Keep in mind that our style of communicating (small groups! Flip charts!) doesn't feel natural to everyone
  - h. Casey: we could spend \$ on a 2-3 year contract for building trust in community, e.g., through Cultures Connecting
  - i. Cliff: Budget \$3k per meeting
- VII. For May 20: offer from Stephanie Tschida/Healthy Youth CAN to run parent education session about vaping? Unresolved at meeting.
- VIII. Need to Recruit Budget Committee for PTSA 2019-20 budget (Treasurer is chair)
  - a. Outreach/Advocacy actions update / discussion
    - a. translations update
    - b. additional ideas — Table at March 28 Conferences Day, etc.
    - c. District & School Board, Legislature--Jan will prepare an action alert to send to the school, Casey will make a signup genius, Jan will make postcards to share at SLC, Multicultural night, April meeting—we will collect and send
- IX. Need Nominations Committee (for PTSA 2019-20 Officers) - recruitment, etc.
- X. Financial Report documents distributed (balance is about \$300k)
- XI. Meeting adjourned at 8:10