

**WMS PTSA Board Meeting Minutes**  
**April 6, 2020, 6 pm via Zoom**

Present: Emily Lieberman, Cliff Meyer, Laura Crain, Janey Petty, Brenda Price, Casey Sommers, Ilana Guttman, Kathleen Lendvay, KL Shannon, Sharon Khosla, Elaine Harger, David Wasserman, Ya'Vonne Hubbard.

- 1) Review of minutes deferred until next meeting.
- 2) Review Financial Report (Laura): There have only been a few small expenditures. The Annual Fund is well under goal.
- 3) Budget (Laura):
  - a. staff wishlist received from WMS
    - i. Allocation for each department
    - ii. Event for Social Studies
    - iii. STEM/Math night instead of science fair
  - b. Cliff: are there things that the state is cutting funding for that the PTSA should fill in? This is not yet known.
  - c. Elaine: (1) don't know if we are able to sell yearbooks this year, can PTSA maybe set aside money for the yearbook for next year? And possibly pay for mailing yearbooks this year? (2) can unspent money from this year's budget roll over to next year's librarian?
    - i. Casey: could we pay for yearbooks for everyone? Elaine: 450 books are ordered for this year, yearbook students are working on selling them but if we don't get them sold, we can give them to 8<sup>th</sup> and maybe 7<sup>th</sup> graders even if they haven't purchased, but then yearbook might need \$6-7k next year. (These redlined changes were clarified by Elaine before the minutes were approved in May.)
    - ii. **Board resolution:** underspending in library budget for 2019-20 will be carried over to 2020-21. Moved by Elaine, seconded by Ya'Vonne, unanimously approved.
    - iii. Elaine will request to have yearbook postage paid by Opportunity Grants.
    - iv. Laura will take this additional staff request to the Budget Committee to fund yearbook for next year.
- 4) Fundraising (Janey): Communication will cover ways in which PTSA is supporting families & offer the opportunity for people to give money in support of those efforts. (E.g., free yearbooks for all 8<sup>th</sup> graders.)
- 5) HOST is offering refunds; we will offer people the option of getting their money back or giving it as a donation to the PTSA.
- 6) Supporting WMS Families
  - a. See yearbooks (free for 8<sup>th</sup> grade families, mailing) above.
  - b. Ilana has been supporting families through the Husky Pantry program, now that food support has transitioned to a program called Backpack Brigade
    - i. Backpack Brigade needs contributions; we can advertise that need. Husky Pantry budget has some money left that we can contribute right away.

- c. Native language support? Could the PTSA fund interpreters? Will ask WMS administration if they need this support.
  - d. PTSA can reach out to counselors, administration & share that we are hearing the need for translators, mental health support, support with navigating online school.
  - e. Staff appreciation week:
    - i. Thank you emails in the weeks after spring break, record video appreciation
    - ii. Starbucks gift cards emailed to teachers (instead of the coffee cart we did last year)
    - iii. Casey will manage the above with Ya'Vonne's help
    - iv. Cliff likes the idea of involving music department & students to make a video. FOWM considered something like this but weren't able to get traction to make it happen. Janey will float with FOWM liaisons. Would be nice to find a way for music & art students to create virtual gallery, PTSA could help with communication.
- 7) Planning for future board & community meetings
- a. Online movie? Netflix party? Online dance party? Social/emotional support for kids?
  - b. Nuts and bolts training about how to access school work and expectations?
- 8) Cliff will advertise for newsletter volunteer (David can't continue at the moment) and next year's board; Elaine will also ask staff if they can nominate parents.

Meeting adjourned at 7:35 p.m. Minutes taken by Emily Lieberman.