

**Washington Middle School PTSA Board Meeting Minutes
September 21st, 2021, via Zoom 6:30-8:00PM**

Present: (Board) Jen Drain, Keyonna Saloy, Kat Barr, Chris Robertson, Brynne Veitengruber, (Guests) Barb Trosper, (communications), Jeah Sam (TAF-extended learning coordinator), Ursula White-Oliver.

Meeting called to order at 6:35 by Jen Drain

Connection Activity

Leadership updates facilitated by Jen Drain.

PTSA is working on our return to school welcome packets.

WMS needs picnic tables that can be anchored.

Lunches: Assistant principals are in charge.

4 minutes to set up and take down lunch.

PTSA bought handwashing stations, PTSA to follow up on where they are.

3 tables are being donated to WMS from Bailey Gazert.

Lockers are not available until further notice.

Opportunity grants:

Evin Shinn is asking for PTSA to fund humanities classroom libraries for \$20,000.

Needed: More communication/use of books we already have.

Follow up: Librarian to determine needs/organize needs and get back to

PTSA. – Kat Barr/Chris Robertson will follow up with the librarian.

Page Ahead (<http://www.pageahead.org/>) provides books to schools and is a good resource for these materials.

Olivia Boon is requesting a PTSA grant for the Padlet Subscription for WMS staff.

\$1500/this year.

Last year 3-4 teachers were using the current subscription.

Technology teachers used Padlet quite a bit for professional development last year.

Chris Robertson will ask at professional development session tomorrow how many are using this.

Food Pantry: Brynne Veitengruber and Ginger Culver continue to meet with Krisha Richardson-Daniels and counselors.

WMS Pantry is partnering with Backpack Brigade and looking into opening a portable with clothes/feminine products/food that student may choose from.

Tasha Irvine ran the WMS store in the past. Brynne Veitengruber will follow up with Tasha Irvine.

PTSA Planning presented by Barb Trosper and Jen Drain.

Barb Trosper discussed the roles of communications chair.

PTSA will change the standing rules to remove communications chair from the Executive board before electing Barb Trosper to the Communications Chair.

The Communications Committee Chair will be on Board of Directors but not the PTSA Board Executive Committee.

PTSA Executive board to follow up on approval to remove the Principal from the PTSA Board role.

Community connectors: PTSA is currently working on finding a paid coordinator.

Newsletter/e-blast: PTSA plans to send out a monthly newsletter.

Request has been made to get 6th grade contact information; we will get that information around October.

PTSA will look for a 6th grade communications coordinator for talking points/6th grade.

Kat Barr and Ursula White-Oliver will investigate finding a 6th grade representative.

Barb Trosper will learn WordPress for posting on our PTSA website.

PTSA is also looking for a Web Administrator.

Volunteer recruiting for WMS PTSA Board presented by Jen Drain.

PTSA is recruiting for PTSA Secretary and PTSA Vice President and other volunteers.

PTSA will work with Ti'esh Harper, to help to recruit a more diverse board.

How can we remove barriers?

According to Vivian Van Gelder, the regional coordinator for the Seattle Council PTSA serving WMS we can redefine PTSA's role at WMS and not follow the traditional path.

No membership rules and President, secretary, treasurer are the only required positions.

Ti'Esh Harper is our racial equity consultant who will be hired by WMS PTSA for:

Recruitment, and developing our WMS welcome letter.

Hired at 2 hours per month for 3 months.

PTSA Welcome Packet is being created, our goal is published at the end of this month. This packet will contain these three items:

Welcome letter: One side English/translation on the other side.

Membership form.

Fundraising form.

WMS PTSA Newsletter is coming out next week and will include recruitment for volunteers and community connectors.

PTSA already has families interested in being community connectors.

Kat Barr is working on the job description for the community connector stipened position.

Other PTSA Business.

PTSA will look at funding higher quality masks for our teachers

Curriculum night is this Thursday: PTSA has a room and PTSA will host a chat after curriculum night via zoom the following Friday.

Minutes from PTSA Board Meeting June 14th, 2021 approved.

Meeting Adjourned: _8:16 PM

Minutes Approved: 10/12/21



Items for future meeting:

- Nomination Committee formation to procure new PTSA Board members.
- Update WMS standing rules