

PTSA Board Meeting Minutes *Draft*
November 4, 3:00-4:00 PM *Pratt Park Apartments*

In Attendance:

Board Members: Jen Lombardi, Melissa White, Kat Barr

General Members: Sharon Khosla, Hilary Dameron, Kacey Helmicki

Guests:

Call to order: 3:10pm

Introductions (Jen).

Approval of last meeting minutes (Melissa White).

WMS Administration update. No Admin member attended

WMS Teacher Liaison report out/update Need a teacher liaison. Suggestions: Ms. Kirby, Mr. Kent,

BLT Report out: Conference sign up happening soon.

Minutes here: <https://washingtonms.seattleschools.org/get-involved/building-leadership-team/>.

PTSA President's report out and business: None.

Meeting with Principal Taylor

Partnership with CD Organizations

PTSA Treasurer's report out and business presented by Kat Barr:

- Should we do an annual fund? Something over the holiday season. (Kacey)
 - Fall drive
 - Kids make a video.
- We have about \$180,000.00.
- We need to publish our budget online (Melissa)

PTSA Communications report out and business presented by Jared Roach:

No longer in office

We need a communications director

Next Community Meeting *where and when:* January, 18, 6:30pm HYCAN/Stephanie

Other Business.

School Policies & Projects:

Prayer Room We have a volunteer (Atifa), Follow up with Ms. Taylor (Jen)

Hallway Policy Go to ASB and BARK and BSU and GSA and ask for opinions.

(Melissa)

Library funding Add \$3000 to Library budget. Kat Proposed, Melissa seconded, all approved. Ask Ms. Harris if she needs more (Jen)

Easy as Pie benefit for ASB - Collect money through PTSA.

Student led programs tabled

Principal recruitment tabled

Can we get a 3rd party Food Bank

PTSA Specific:

Volunteer Recruitment

Annual Calendar for Meetings & Events Melissa will do it.

Membership drive

Annual Fund drive See above

Little green light - yeah or nay? Fundraising software. We pay about \$500 a year to use it. Should we keep it. Cancel it - voted, cancel approved.

Family newsletter copy & schedule Kat will do November newsletter. Moving forward, we need to figure out

Access to talking points? Jen to figure out

Communications Position/Duties Temporarily Melissa and Jen

Signatory requirements on Account/Checks tabled.

We need Cantonese interpreter

Building rental at

<https://wa14.mlschedules.com/Login.aspx?ReturnUrl=/Home.aspx>

Pre-Discussions/Questions

Bylaws & Standing Rules pre-discussion (for 11/16/2023 meeting)

Board Duties (pre-discussion for 11/16/23 Meeting)

Adjourn: 4:01pm